

MDS-RCA: The Mini-Series Session #2

Case Mix Team
October 2020



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MDS-RCA Mini-series #2


MDS-RCA Training: Agenda

- Basic Assessment Tracking Form
- Section S: Setting the ARD
- Section S: Completing the assessment
- Section A
- Section B, C, and D
- Section F, H, and I
- Section K, L, and N
- Section O and Q
- Section R, T, and U
- Discharge Tracking form
- Submission of Assessments

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Questions are the path to learning

Questions??

From Mini-Series #1?

Other questions you want to make sure get answered?


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MDS-RCA Assessment Tool

Section by Section



Means payment item

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Section S: Assessment Information and Signatures

SECTION S. ASSESSMENT INFORMATION

1. PARTICIPATION IN ASSESSMENT

a. Resident:
b. Family:
c. Other Non-Staff:

☐ 0. No
☐ 0. No
☐ 0. No

☐ 1. Yes
☐ 1. Yes
☐ 1. Yes

☐ 2. No Family
☐ 2. None

2. SIGNATURES OF PERSONS COMPLETING THE ASSESSMENT:

a. Signature of Assessment Coordinator (sign on line above)

b. Date Assessment Coordinator signed as complete

c. Other Signatures

Title

Sections

Date

d.

Date

e.

Date

3. CASE MIX GROUP

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Section AA: Identification Information.

1. RESIDENT NAME

a. (First)
b. (Middle Initial)
c. (Last)
d. (Jr/Sr)

2. GENDER

☐ 1. Male
☐ 2. Female

3. BIRTHDATE

Month

Day

Year

4. RACE/ETHNICITY
(check only one)

☐ 1. American Indian/Alaskan Native
☐ 2. Asian/Pacific Islander
☐ 3. Black, not of Hispanic origin

☐ 4. Hispanic
☐ 5. White, not of Hispanic origin
☐ 6. Other

5. SOCIAL SECURITY and MEDICARE NUMBERS
(C in 9th box if no med. no.)

a. Social Security Number

b. Medicare number (or comparable railroad insurance number)

6. FACILITY NAME AND PROVIDER NO.

a. Facility Name

b. Provider No.

7. MAINECARE NO.

(Record a "*" if pending, "N" if not a MaineCare recipient)

8. SIGNATURE(S) OF PERSON(S) COMPLETING TRACKING FORM:

a. Signatures

Title

Sections

Date

b.

Date

c. DATE COMPLETED

Record date tracking form was completed.

Month

Day

Year

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Face Sheet: Background Information

Completed at the time of the resident's initial admission to the facility.

Section AB: Demographic Information

Section AC: Customary Routine

Section AD: Face Sheet Signatures and dates

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Section A: Identification and Background information

1. RESIDENT NAME	a. (First) _____ b. (Middle Initial) _____ c. (Last) _____ d. (Jr/Sr) _____
2. SOCIAL SECURITY and MEDICARE NUMBERS (C in 1 st box if no med. no.)	a. Social Security Number [] [] [] - [] [] - [] [] [] [] b. Medicare number (or comparable railroad insurance number) [] [] [] [] [] [] - [] []
3. FACILITY NAME AND PROVIDER NO.	a. Facility Name _____ b. Provider No. [] [] [] [] [] [] [] []
4. MAINECARE NO.	[Record a "+" if pending, "N" if not a MaineCare recipient] [] [] [] [] [] [] [] []
5. ASSESSMENT DATE	Last day of observation period [] [] - [] [] - [] [] [] [] Month Day Year
6. REASON FOR ASSESSMENT	(Check primary reason for assessment) <input type="checkbox"/> 1. Admission assessment <input type="checkbox"/> 4. Semi-Annual <input type="checkbox"/> 2. Annual assessment <input type="checkbox"/> 5. Other (specify) _____ <input type="checkbox"/> 3. Significant change in status assessment

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Section B: Cognitive Patterns



1.	MEMORY	<i>(Recall of what was learned or known)</i> a. Short-term memory OK—seems/appears to recall after 5 minutes <input type="checkbox"/> 0. Memory OK <input type="checkbox"/> 1. Memory problem b. Long-term memory OK—seems/appears to recall long past <input type="checkbox"/> 0. Memory OK <input type="checkbox"/> 1. Memory problem
2.	MEMORY/RECALL ABILITY	<i>(Check all that resident was normally able to recall during last 7 days)</i> <input type="checkbox"/> a. Current season <input type="checkbox"/> d. That he/she is in a facility/home <input type="checkbox"/> b. Location of own room <input type="checkbox"/> e. NONE OF ABOVE are recalled <input type="checkbox"/> c. Staff names/faces
3.	COGNITIVE SKILLS FOR DAILY DECISION-MAKING	<i>(Made decisions regarding tasks of daily life)</i> <input type="checkbox"/> 0. INDEPENDENT —decisions consistent/reasonable <input type="checkbox"/> 1. MODIFIED INDEPENDENCE —some difficulty in new situations only <input type="checkbox"/> 2. MODERATELY IMPAIRED —decisions poor; cues/supervision required <input checked="" type="checkbox"/> 3. SEVERELY IMPAIRED —never/rarely made decisions
4.	COGNITIVE STATUS	<i>(Check only one.)</i> Resident's cognitive status or abilities now compared to resident's status 180 days ago (or since admission if less than 180 days). <input type="checkbox"/> 0. No change <input type="checkbox"/> 1. Improved <input type="checkbox"/> 2. Declined

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SECTION C. COMMUNICATION/HEARING PATTERNS

1.	HEARING	<i>(With hearing appliance, if used)</i> <input type="checkbox"/> 0. HEARS ADEQUATELY —normal talk, TV, phone <input type="checkbox"/> 1. MINIMAL DIFFICULTY when not in quiet setting <input type="checkbox"/> 2. HEARS IN SPECIAL SITUATIONS ONLY —speaker has to adjust tonal quality and speak distinctly <input type="checkbox"/> 3. HIGHLY IMPAIRED —absence of useful hearing
2.	COMMUNICATION DEVICES/TECHNIQUES	<i>(Check all that apply during last 7 days.)</i> <input type="checkbox"/> a. Hearing aid, present and used <input type="checkbox"/> b. Hearing aid, present and not used regularly <input type="checkbox"/> c. Other receptive communication techniques used (e.g., lip reading) <input type="checkbox"/> d. NONE OF ABOVE
3.	MAKING SELF UNDERSTOOD	<i>(Expressing information content—however able)</i> <input type="checkbox"/> 0. UNDERSTOOD <input type="checkbox"/> 1. USUALLY UNDERSTOOD —difficulty finding words or finishing thoughts <input type="checkbox"/> 2. SOMETIMES UNDERSTOOD —ability is limited to making concrete requests <input type="checkbox"/> 3. RARELY/NEVER UNDERSTOOD
4.	ABILITY TO UNDERSTAND OTHERS	<i>(Understanding information content—however able)</i> <input type="checkbox"/> 0. UNDERSTANDS <input type="checkbox"/> 1. USUALLY UNDERSTANDS —may miss some part / intent of message <input type="checkbox"/> 2. SOMETIMES UNDERSTANDS —responds adequately to simple, direct communication <input type="checkbox"/> 3. RARELY/NEVER UNDERSTANDS

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SECTION D. VISION PATTERNS

1.	VISION (Check only one.)	<p>(Ability to see in adequate light and with glasses if used)</p> <p><input type="checkbox"/> 0. ADEQUATE—sees fine detail, including regular print in newspapers/books</p> <p><input type="checkbox"/> 1. IMPAIRED—sees large print, but not regular print in newspapers/books</p> <p><input type="checkbox"/> 2. MODERATELY IMPAIRED—limited vision; not able to see newspaper headlines, but can identify objects</p> <p><input type="checkbox"/> 3. HIGHLY IMPAIRED—object identification in question, but eyes appear to follow objects</p> <p><input type="checkbox"/> 4. SEVERELY IMPAIRED—no vision or sees only light, colors, or shapes; eyes do not appear to follow objects</p>
2.	VISUAL APPLIANCES	<p>a. Glasses, contact lenses <input type="checkbox"/> 0. No <input type="checkbox"/> 1. Yes</p> <p>b. Artificial eye <input type="checkbox"/> 0. No <input type="checkbox"/> 1. Yes</p>

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SECTION F. PSYCHOSOCIAL WELL-BEING

1.	SENSE OF INITIATIVE/ INVOLVEMENT (Check all that apply.)	<p><input type="checkbox"/> a. At ease interacting with others</p> <p><input type="checkbox"/> b. At ease doing planned or structured activities</p> <p><input type="checkbox"/> c. At ease doing self-initiated activities</p> <p><input type="checkbox"/> d. Establishes own goals</p> <p><input type="checkbox"/> e. Pursues involvement in life of facility (e.g., makes/keeps friends; involved in group activities; responds positively to new activities; assists at religious services)</p> <p><input type="checkbox"/> f. Accepts invitations into most group activities</p> <p><input type="checkbox"/> g. NONE OF ABOVE</p>
2.	UNSETTLED RELATIONSHIPS (Check all that apply.)	<p><input type="checkbox"/> a. Covert/open conflict with or repeated criticism of staff</p> <p><input type="checkbox"/> b. Unhappy with roommate</p> <p><input type="checkbox"/> c. Unhappy with residents other than roommate</p> <p><input type="checkbox"/> d. Openly expresses conflict/anger with family/friends</p> <p><input type="checkbox"/> e. Absence of personal contact with family/friends</p> <p><input type="checkbox"/> f. Recent loss of close family member/friend</p> <p><input type="checkbox"/> g. Does not adjust easily to change in routines</p> <p><input type="checkbox"/> h. NONE OF ABOVE</p>
3.	LIFE-EVENTS HISTORY (Check all that apply.)	<p>Events in past 2 years</p> <p><input type="checkbox"/> a. Serious accident or physical illness</p> <p><input type="checkbox"/> b. Health concerns for other person</p> <p><input type="checkbox"/> c. Death of family member or close friend</p> <p><input type="checkbox"/> d. Trouble with the law</p> <p><input type="checkbox"/> e. Robbed/physically attacked</p> <p><input type="checkbox"/> f. Conflict laden or severed relationship</p> <p><input type="checkbox"/> g. Loss of income leading to change in lifestyle</p> <p><input type="checkbox"/> h. Sexual assault/abuse</p> <p><input type="checkbox"/> i. Child custody issues</p> <p><input type="checkbox"/> j. Change in marital/partner status</p> <p><input type="checkbox"/> k. Review hearings (e.g., forensic, certification, capacity hearing)</p> <p><input type="checkbox"/> l. NONE OF ABOVE</p>

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Note: this section has a **14-day** look back period.

Manage incontinent supplies means to change the pad or brief, empty catheter and/or ostomy bag. It does not refer to ordering supplies, stocking supplies in a resident's room, or putting them away when supplies arrive

SECTION H. CONTINENCE IN LAST 14 DAYS

1. CONTINENCE SELF-CONTROL CATEGORIES (Code for resident's PERFORMANCE OVER ALL SHIFTS)				
0. CONTINENT—Complete control (includes use of indwelling urinary catheter or ostomy device that does not leak urine or stool)				
1. USUALLY CONTINENT—BLADDER, Incontinent episodes once a week or less; BOWEL, less than weekly				
2. OCCASIONALLY INCONTINENT—BLADDER, 2 or more times a week but not daily; BOWEL, once a week				
3. FREQUENTLY INCONTINENT—BLADDER, tended to be incontinent daily, but some control present (e.g. on day shift); BOWEL, 2-3 times a week				
4. INCONTINENT—Had inadequate control BLADDER, multiple daily episodes; BOWEL, all (or almost all) of the time				
a.	BOWEL CONTINENCE	Control of bowel movement, with appliance or bowel continence programs, if employed		
b.	BLADDER CONTINENCE	Control of urinary bladder function with appliances (e.g. foley) or continence programs, if employed		
2.	BOWEL ELIMINATION PATTERN	Bowel elimination pattern regular—at least one movement every three days Constipation		
			a.	Diarrhea
				Fecal Impaction
				Resident is independent
			b.	NONE OF ABOVE
3.	APPLIANCES AND PROGRAMS	Any scheduled toileting plan Bladder retraining program External (condom) catheter Indwelling catheter Intermittent catheter	a.	Did not use toilet room/commode/urinal
			b.	
			c.	Pads/briefs used
			d.	Enemas/irrigation
			e.	Ostomy present
				NONE OF ABOVE

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POP QUIZ !

0 - Continent – Complete control

1 - Usually Continent – Bladder, incontinent episodes occur once a week or less. Bowel incontinent episodes occur less than once a week.

2 - Occasionally Incontinent – Bladder incontinent episode occur two or more times a week but not daily. Bowel incontinent episodes occur once a week.

3 - Frequently Incontinent – Bladder, tended to be incontinent daily, but some control present (e.g., on day shift) Bowel, 2-3 times a week.

4 - Incontinent – Bladder incontinent episodes occur multiple times daily. Bowel incontinence is all (or almost all) of the time.

A. Mr. Q was taken to the toilet after every meal, before bed, and once during the night. He was never found wet.

B. Mr. R had an indwelling catheter in place during the entire 14-day assessment period. He was never found wet.

C. Although she is generally continent of urine, every once in a while (about once in two weeks) Mrs. T doesn't always make it to the bathroom in time after receiving her daily diuretic pill

D. Late in the day when she is tired, Mrs. A sometimes (but not all days) has more episodes of urinary incontinence.

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Section I: Diagnosis



These Diagnoses can contribute to a Clinically Complex RUG group

All conditions and diseases must have a physician documented diagnosis in the clinical record.

Do not include conditions that have been resolved or no longer affect the resident's functioning or service plan.

Diabetes with daily insulin injections

Aphasia

Cerebral palsy

Hemiparesis/hemiplegia

Multiple sclerosis (MS)

Quadriplegia

Explicit terminal prognosis (6 months or less)

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Section K: Oral and Nutritional Status

SECTION K. ORAL/NUTRITIONAL STATUS

1. ORAL PROBLEMS (Check all that apply.)	<input type="checkbox"/> a. Mouth is "dry" when eating a meal <input type="checkbox"/> b. Chewing Problem <input type="checkbox"/> c. Swallowing Problem <input type="checkbox"/> d. Mouth Pain <input type="checkbox"/> e. NONE OF ABOVE
2. HEIGHT AND WEIGHT	Record (a.) height in inches and (b.) weight in pounds. Base weight on most recent measure in last 30 days; measure weight consistently in accord with standard facility practice—e.g., in a.m. after voiding, before meal, with shoes off, and in nightclothes. a. HT (in.) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> b. WT (lb.) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
3. WEIGHT CHANGE	a. Unintended weight loss—5% or more in last 30 days; or 10% or more in last 180 days <input type="checkbox"/> 0. No <input type="checkbox"/> 1. Yes b. Unintended weight gain—5% or more in last 30 days; or 10% or more in last 180 days <input type="checkbox"/> 0. No <input type="checkbox"/> 1. Yes
4. NUTRITIONAL PROBLEMS OR APPROACHES (Check all that apply.)	<input type="checkbox"/> a. Complains about the taste of many foods <input type="checkbox"/> b. Regular or repetitive complaints of hunger <input type="checkbox"/> c. Leaves 25% of food uneaten at most meals <input type="checkbox"/> d. Therapeutic diet <input type="checkbox"/> e. Mechanically altered (or pureed) diet <input type="checkbox"/> f. Noncompliance with diet <input type="checkbox"/> g. Eating disorders <input type="checkbox"/> h. Food allergies (specify) _____ <input type="checkbox"/> i. Restrictions (specify) _____ <input type="checkbox"/> j. NONE OF ABOVE

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Section L: Oral / Dental Status

SECTION L. ORAL/DENTAL STATUS

1. ORAL STATUS AND DISEASE PREVENTION (Check all that apply.)	<input type="checkbox"/> a. Has dentures or removable bridge
	<input type="checkbox"/> b. Some/all natural teeth lost—does not have or does not use dentures (or partial plates)
	<input type="checkbox"/> c. Broken, loose or carious teeth
	<input type="checkbox"/> d. Inflamed gums (gingiva); swollen or bleeding gums; oral abscesses; ulcers or rashes
	<input type="checkbox"/> e. Daily cleaning of teeth/dentures or daily mouth care—by resident or staff
	<input type="checkbox"/> f. Resident has difficulty brushing teeth or dentures
	<input type="checkbox"/> g. NONE OF ABOVE

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Section N: Activity Pursuit Patterns

SECTION N. ACTIVITY PURSUIT PATTERNS

1. TIME AWAKE	(Check appropriate time periods over last 7 days) Resident awake all or most of time (i.e., naps no more than one hour per time period) in the: <input type="checkbox"/> a. Morning <input type="checkbox"/> b. Afternoon <input type="checkbox"/> c. Evening <input type="checkbox"/> d. Night (Bedtime to A.M.) <input type="checkbox"/> e. NONE OF ABOVE
2. AVERAGE TIME INVOLVED IN ACTIVITIES (Check only one.)	(When awake and not receiving treatments or ADL care) <input type="checkbox"/> 1. Most—more than 2/3 of time <input type="checkbox"/> 2. Some—from 1/3 to 2/3 of time <input type="checkbox"/> 3. Little—less than 1/3 of time <input type="checkbox"/> 4. None
3. PREFERRED ACTIVITY SETTINGS	(Check all settings in which activities are preferred) <input type="checkbox"/> a. Own room <input type="checkbox"/> b. Day/activity room <input type="checkbox"/> c. Outside facility (e.g., in yard) <input type="checkbox"/> d. Away from facility <input type="checkbox"/> e. NONE OF ABOVE
4. GENERAL ACTIVITY PREFERENCES	(Check all PREFERENCES whether or not activity is currently available to resident) <input type="checkbox"/> a. Cards/other games <input type="checkbox"/> b. Crafts/arts <input type="checkbox"/> c. Exercise/sports <input type="checkbox"/> k. Gardening or plants <input type="checkbox"/> l. Talking or conversing <input type="checkbox"/> m. Helping others

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Section O: Medications

SECTION O. MEDICATIONS		
1. NUMBER OF MEDICATIONS	(Record the number of different medications used in the last 7 days; enter "0" if none used)	<input type="text"/>
2. NEW MEDICATIONS	(Resident currently receiving medications that were initiated during the last 90 days; <input type="checkbox"/> 0. No <input type="checkbox"/> 1. Yes	<input type="text"/>
3. INJECTIONS	(Record the number of DAYS injections of any type received during the last 30 days; enter "0" if none used.)	<input type="text"/>

NOTE: Item O3 – Injections, is not a payment item for insulin administration, but insulin is coded as an injection.

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Section O: Medications



This item can contribute to the clinically complex RUG group, *in combination with a diagnosis of Diabetes*

SECTION O. MEDICATIONS (cont.)		
4A.	DAYS RECEIVED THE FOLLOWING MEDICATION	<p>(Record the number of DAYS during the last 7 days; enter "0" if not used. Note—enter "1" for long-acting meds used less than weekly)</p> <p> <input type="checkbox"/> a. Antipsychotic <input type="checkbox"/> d. Hypnotic <input type="checkbox"/> g. Insulin </p> <p> <input type="checkbox"/> b. Anti-anxiety <input type="checkbox"/> e. Diuretic </p> <p> <input type="checkbox"/> c. Antidepressant <input type="checkbox"/> f. Antiepileptic </p>
4B.	PRN MEDICATIONS	<p>Does resident have a prescription for any PRN medication for a mental, emotional or nervous condition, or behavioral problem?</p> <p> <input type="checkbox"/> 0. No <input type="checkbox"/> 1. Yes </p>
5.	SELF-ADMINISTERED MEDICATIONS (Check all that apply.)	<p>Did resident self-administer any of the following in the last 7 days:</p> <p> <input type="checkbox"/> a. Insulin <input type="checkbox"/> e. Glucoscan </p> <p> <input type="checkbox"/> b. Oxygen <input type="checkbox"/> f. Over-the-counter Meds </p> <p> <input type="checkbox"/> c. Nebulizers <input type="checkbox"/> g. Other (specify) _____ </p> <p> <input type="checkbox"/> d. Nitropatch <input type="checkbox"/> h. NONE OF ABOVE </p>
6.	MEDICATION PREPARATION ADMINISTRATION	<p>Did resident prepare and administer his/her own medications in last 7 days (Check only one.)</p> <p> <input type="checkbox"/> 0. No Meds </p> <p> <input type="checkbox"/> 1. Resident prepared and administered <u>NONE</u> of his/her own medications. </p> <p> <input type="checkbox"/> 2. Resident prepared and administered <u>SOME</u> of his/her own medications. </p> <p> <input type="checkbox"/> 3. Resident prepared and administered <u>ALL</u> of his/her own medications. </p>

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Section Q: Service Planning

SECTION Q. SERVICE PLANNING

1.	RESIDENT GOALS <i>(Check all areas in which resident has self-identified goals)</i>	<input type="checkbox"/> a. Health promotion/wellness/exercise <input type="checkbox"/> b. Social involvement/making friends <input type="checkbox"/> c. Activities/hobbies/adult learning <input type="checkbox"/> d. Rehabilitation-skilled <input type="checkbox"/> e. Maintaining physical or cognitive function <input type="checkbox"/> f. Participation in the community <input type="checkbox"/> g. Other (specify) _____ <input type="checkbox"/> h. No goals
2.	CONFLICT	a. Any disagreement between resident and family about goals or service plan? <input type="checkbox"/> 0. No <input type="checkbox"/> 1. Yes b. Any disagreement between resident/family and staff about goals or service plan? <input type="checkbox"/> 0. No <input type="checkbox"/> 1. Yes

Note: this item refers to **Resident self-identified goals**

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Section R: Discharge Potential

SECTION R. DISCHARGE POTENTIAL

1.	DISCHARGE POTENTIAL	a. Does resident or family indicate a preference to return to community? <input type="checkbox"/> 0. No <input type="checkbox"/> 1. Yes b. Does resident have a support person who is positive towards discharge? <input type="checkbox"/> 0. No <input type="checkbox"/> 1. Yes c. Has resident's self-sufficiency changed compared to 6 months or since admission, if less than 6 months? <input type="checkbox"/> 0. No change <input type="checkbox"/> 1. Improved <input type="checkbox"/> 2. Declined
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Section T: Preventive Health

SECTION T. PREVENTIVE HEALTH/HEALTH BEHAVIORS	
1. PREVENTIVE HEALTH	(Check all the procedures the resident received during the past 12 months)
<input type="checkbox"/> a. Blood pressure monitoring	<input type="checkbox"/> g. Breast exam or mammogram
<input type="checkbox"/> b. Hearing assessment	<input type="checkbox"/> h. Pap smear
<input type="checkbox"/> c. Vision test	<input type="checkbox"/> i. PSA or rectal exam
<input type="checkbox"/> d. Dental visit	<input type="checkbox"/> j. Other (specify) _____
<input type="checkbox"/> e. Influenza vaccine	
<input type="checkbox"/> f. Pneumococcal vaccine (ANY time)	

Note: 12-month look back period for preventive health measures.

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Section U: Medications list

SECTION U. MEDICATIONS LIST

List all medications given during the last 7 days. Include medications used regularly less than weekly as part of the resident's treatment regimen.

- List the medication name and the dosage
- RA (Route of Administration). Use the appropriate code from the following list:

1 = by mouth (PO)	3 = intramuscular (IM)	5 = subcutaneous (SubQ)	7 = topical	9 = enteral tube
2 = sublingual (SL)	4 = intravenous (IV)	6 = rectally	8 = inhalation	10 = other
- FREQ (Frequency). Use the appropriate frequency code to show the number of times per day that the medication was given.

PR = (PRN) as necessary	8H = (q8h) every eight hours	SD = five times a day	5W = five times every week
1H = (qh) hourly	1D = (qd or h) once daily	1W = (QWweek) once every week	6W = six times every week
2H = (q2h) every two hours	2D = (BID) two times daily	2W = twice every week	1M = (QMmonth) once every month
3H = (q3h) every three hours	(includes every 12 hours)	3W = three times every week	2M = twice every month
4H = (q4h) every four hours	3D = (TID) three times daily	4W = four times every week	C = continuous
6H = (q6h) every six hours	4D = (QID) four times daily		O = other

PRN-n (prn — number of doses): If the frequency code is "PR", record the number of times during the past 7 days that each PRN medication was given. Do not use this column for scheduled medications.

DRUG CODE: Enter the National Drug Code (NDC). The last two digits of the 11-digit NDC define package size and have been omitted from the codes listed in the manual Appendix E. If using this Appendix, the NDC should be entered left-justified (the first digit of the code should be entered in the space farthest to the left of the NDC code column). This should result in the last two spaces being left blank.

1. Medication Name and Dosage	2. RA	3. Freq	4. PRN-n	5. NDC Codes
EXAMPLE: Coumadin 2.5 mg	1	1W		
Digoxin 0.125 mg	1	1D		
Humulin R 25 Units	5	1D		
Roflutissin 15cc	1	PR	2	

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Training: Discharge Tracking Form

SECTION 01. IDENTIFICATION INFORMATION			
1. RESIDENT NAME	a. (First) b. (Middle Initial) c. (Last) d. (Jr/Sr)		
2. GENDER	<input type="checkbox"/> 1. Male <input type="checkbox"/> 2. Female		
3. BIRTHDATE	Month Day Year		
4. RACE/ETHNICITY (Check only one)	<input type="checkbox"/> 1. American Indian/Alaskan Native <input type="checkbox"/> 5. White, not of <input type="checkbox"/> 2. Asian/Pacific Islander <input type="checkbox"/> Hispanic origin <input type="checkbox"/> 3. Black, not of Hispanic origin <input type="checkbox"/> 6. Other <input type="checkbox"/> 4. Hispanic		
5. SOCIAL SECURITY AND MEDICARE NUMBERS (Check only one)	a. Social Security Number b. Medicare number (or comparable national insurance number)		
6. FACILITY NAME AND PROVIDER NO.	a. Facility Name b. Provider No.		
7. MAINECARE NO.	(Record a "x" if pending, "N" if not a MaineCare recipient)		
8. REASON FOR ASSESSMENT	(NOTE: Other codes do not apply to this form) <input type="checkbox"/> 6. Discharged <input type="checkbox"/> 7. Discharged prior to completing initial assessment		

SECTION 02. DEMOGRAPHIC INFORMATION	
1. DATE OF ENTRY	Date the stay began. Note: Does not include readmission if record was closed at time of temporary discharge to hospital, etc. In such cases, use prior admission date. Month Day Year
2. ADMITTED FROM (AT ENTRY) (Check only one)	<input type="checkbox"/> 1. Private home/apt. <input type="checkbox"/> 2. Other residential care/assisted living/group home <input type="checkbox"/> 3. Nursing home <input type="checkbox"/> 4. Acute care hospital <input type="checkbox"/> 5. Psychiatric hospital <input type="checkbox"/> 6. MR/DD facility <input type="checkbox"/> 7. Rehabilitation hospital <input type="checkbox"/> 8. Other (specify)

SECTION 03. ASSESSMENT/DISCHARGE INFORMATION	
1. DISCHARGE STATUS	Code for resident disposition upon discharge: 1. Private home/apt. with no home health services 2. Private home/apt. with home health services 3. Another residential care facility (specify) _____ 4. Nursing home (specify) _____ 5. Acute care hospital 6. Psychiatric hospital, MR/DD facility 7. Rehabilitation hospital 8. Deceased 9. Other (specify) _____
2. DISCHARGE DATE	Date of death or discharge Month Day Year
3. SIGNATURES OF PERSONS COMPLETING THE ASSESSMENT:	
a. Signatures	Title Date
b. _____	_____ Date
c. _____	_____ Date

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Training

<https://usm.maine.edu/muskie/minimum-data-set-mds-technical-information>

MUSKIE SCHOOL OF PUBLIC SERVICE

Minimum Data Set (MDS) Technical Information

Welcome to Maine's Minimum Data Set (MDS) Technical Information Site

This site provides technical information related to the family of MDS resident assessment instruments used by MaineCare (Maine's Medicaid program). The University of Southern Maine (USM) Cutler Institute for Health and Social Policy maintains this site on behalf of the Maine Department of Health and Human Services (DHHS).

The family of MDS resident assessment instruments includes Minimum Data Sets for:

- Nursing facilities (MDS 3.0)
- Residential care facilities (MDS-RCA)
- Adult family care homes (MDS-ALS)

The information stored at this site is intended to assist:

1. State and Provider staffs with the most current MDS information and resources
2. Computer software designers in meeting State requirements concerning the encoding and electronic transmission of MDS assessments

Website Contents List

- Nursing Home Links
- State of Maine Case Mix Page
- Residential Care (Level IV PNMI) Links
- Adult Family Care Homes Links

Project Staff

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MDS Help Desk
Phone: (207) 624-4095 or toll-free 1-844-228-1612
Email: MDS.6.DHHS@maine.gov

Residential Care Facility (Level IV PNMI) Links

SMS: Maine MDS Submission Management System

- [Go to SMS Log-in Page](#)
- [SMS RCF & ALS Training Presentation](#)
- [SMS RCA & ALS User Registration](#)

MDS-RCA Form:

- [Assessment Form Version 120103](#)

Manuals:

- [RCA Manual January 2020](#)
- [RCA Training Manual](#)

Quality Indicators:

- [QI Matrix](#)

Vendors Operating in Maine:

- [Vendors](#)

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MDS-RCA Training

<https://sms.muskie.usm.maine.edu/>

Maine MDS Submission Management System

Welcome to the Maine MDS Submission Management System

Username	<input type="text"/>	<button style="background-color: #d4edda; padding: 5px 10px;">Log In</button>
Password	<input type="password"/>	

If you have technical questions regarding this system please contact Catherine Gunn at 207-780-5576

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MDS-RCA Training

RCF Report
MDS-RCA Final Validation Report

Facility Name	FACILITY	Provider ID	123456789	Facility ID	00000
Import Date:	# Records Processed	# Records Rejected	# Records Accepted		
3/19/2014	4	1	3		

Rejected Assessments

Rejected Assessments		Reason For	Assessment	Payment RUG	CaseMix /
SSN	Resident Name	Assessment (A6/D1_8)	Date	Group	Payment Weight

RCF Report
MDS-RCA Final Validation Report

Facility Name	FACILITY		Provider ID	123456789	Facility ID	00000
Import Date:	# Records Processed	# Records Rejected	# Records Accepted			
3/19/2014	4	1	3			

Accepted Assessments

Accepted Assessments		Reason For	Assessment	Payment RUG	CaseMix /
SSN	Resident Name	Assessment (A6/D1_8)	Date	Group	Payment Weight

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MDS-RCA Training

What can you do if you find a pattern of incorrect RUG groups between your MDS and the final validation?

- Call your vendor
- Make sure you are checking your validation reports regularly!

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MDS-RCA Training

What if my software shows an assessment has been accepted?

- Check your state validation report from SMS to confirm acceptance or rejection
- Software acceptance means your software is accepting the assessment as ready for submission through SMS.

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MDS-RCA Training

Questions?

This completes session #2 of the MDS-RCA Mini-Series.
Email the help desk to register for other training sessions or to send questions for the forum call.

MDS3.0.dhhs@maine.gov

State of Maine website for handouts:

<https://www.maine.gov/dhhs/oms/providers/case-mix-private-duty-nursing-and-home-health>

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MDS-RCA Training

Reminders:

Call the MDS help desk to inquire or register for training.

ASK questions!

ASK more questions!

Attend training as needed

Evaluations would be appreciated so we can continually improve our training.

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Case Mix Team Contact Information

- **MDS Help Desk:** 624-4095 or toll-free: 1-844-288-1612
MDS3.0.DHHS@maine.gov
- **Lois Bourque, RN:** 592-5909
Lois.Bourque@maine.gov
- **Debra Poland RN:** 215-9675
Debra.Poland@maine.gov
- **Emma Boucher RN:** 446-2701
Emma.Boucher@maine.gov
- **Christina Stadig RN:** 446-3748
Christina.Stadig@maine.gov
- **Sue Pinette, RN:** 287-3933 or 215-4504 (cell)
Suzanne.Pinette@maine.gov

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Questions?

**Sue Pinette RN, RAC-CT,
Case Mix Manager
207-287-3933**



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